

Waupaca County Nutrition Advisory Council Minutes
Thursday, February 18, 2021
Waupaca County Courthouse
811 Harding Street, Waupaca WI 54981
Room LL42

This meeting and all other meetings of this committee are open to the public. Proper notice has been given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place and agenda of this meeting.

Members Present: Jan Lehrer, Dave Steffens, DeAnn Miller, Gloria Bigalke, Meri Erickson

Others Present: Megan Hintz, Aging Programs Supervisor; Melissa Anderson, Aging and Disability Resource Manager; Pat Huber, ADRC Clerk; Greta Schroeder, Prospective Member from Waupaca;

Present on Zoom: Heidi Draeger, Program Nutritionist;

Chairperson Jan Lehrer opened the meeting at 1:30 pm and a quorum was established. The meeting was also broadcast on the Waupaca County YouTube Channel.

- I. **Adoption of Agenda:** *Motion made by Meri Erickson and seconded by DeAnn Miller to adopt the agenda. Motion carried.*
- II. **Adoption of Minutes of October 22, 2020 Nutrition Advisory Council Meeting:** *Motion made by DeAnn Miller and seconded by Dave Steffens to approve the minutes of the January 26, 2020 meeting as printed. Motion carried.*

Public Comment: None

- III. **COVID-19 & Current Operations Update:** Megan Hintz reported that all sites are continuing operations as reported at our last meeting. She also reported that granted the program has the volunteers to support it Clintonville and New London tentatively plan to add a fourth delivery day of Mondays the first week of April. Megan reported that assessment referrals continue to be elevated as compare to pre-pandemic times. She shared current participation throughout the communities. ***Please see attached.*** Megan also reported that our Site Managers and HDM drivers were determined eligible for the vaccine as Essential HealthCare Workers by Public Health. Megan reported that Schueller's struggles to maintain ideal temperatures when packaging and delivering the meals to the Weyauwega, Manawa, and Iola communities. Megan is assisting Becky at Schueller's to remedy this problem. As of now, those sites are receiving cold food that has to be microwaved.
- IV. **Nutritional Requirements Review with Nutritionist Heidi Draeger:** Heidi introduced herself and gave a bit of her history with Waupaca County. She reviewed the Meal Pattern Requirements for One Meal handout to explain what goes into menu planning. ***Please see attached.*** Heidi partners directly with both caterers to ensure menus comply with the mandates.
- V. **Steve & Mary's:** As reported in the January meeting Steve and Mary's will be temporarily unable to provide meals in March due to being on vacation. Schueller's has agreed to provide the food for these days that. Schueller's will receive \$8.00 per meal compensation for the meals during this time. Megan Hintz reported that accommodations are being made to observe Lent on the March menus with both caterers.
- VI. **New Member Appointment Recommendation:** *A motion was made by Gloria Bigalke and seconded by Meri Erickson, to recommend the appointment of Greta Schroeder, representing the Waupaca Site to the Nutrition Advisory Council. Motion carried.*
This recommendation will now move on to the Committee on Aging for approval, then to the Health and Human Services Committee and finally on to the full County Board for approval. It is anticipated that the approval process will be completed by our next NAC meeting

- VII. Voucher Program Update:** Megan Hintz reported that she, Melissa Anderson and Jan Lehrer had been able to meet with the owner of the Crystal Café in Iola. The purpose of the meeting was to provide information about the voucher program model. Judy, the owner of the café, has agreed to inform the program of her interest by the end of February.
- VIII. Committee Member Reports of Meetings Attended and General Correspondence:** Jan Lehrer went to the Portage County Nutrition Meeting yesterday, at Lincoln Center, and reported that they have permanently closed two sites, and continue to offer curbside pickup at the Lincoln Center. Jan gave praise to Waupaca County for keeping operations going throughout the pandemic. Megan reported that we continue to have open spots on the NAC for representation from Iola and Manawa and would like to have the council fully represented. To that end, a flyer was made up and passed out inviting interested candidates to contact Megan Hintz for consideration. ***Please see attached.***
- IX. Adjourn:** *Motion made by Gloria Bigalke and seconded by DeAnn Miller to adjourn at 2:40 pm. Motion carried.*

Next Meeting: Thursday, March 25 @ 1:30 pm – Waupaca County Courthouse.

Respectfully Submitted,
Pat Huber, ADRC Clerk